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Case no.: 198700  
Document no.: 2067958

20 November 2020

## **APPLICATIONS FOR DANMARKS NATIONALBANK'S GUEST FLATS AT NYHAVN 18**

Danmarks Nationalbank calls for applications for our guest flats which are made available to highly qualified foreign scientists and artists every year. The guest flats are located in Danmarks Nationalbank's property at Nyhavn 18 and are primarily intended for scientists and artists on temporary stays in Denmark.

The guest flats are allocated by Danmarks Nationalbank which has set up a committee consisting of three persons to assist and prioritise in the allocation process. The committee will meet in March 2021 to consider applications for the period from summer 2021 to summer 2022. So please inform all your institution's departments and faculties etc. about the guest flats as soon as possible.

### **Practical information about the flats**

Residence in the guest flats is normally granted for a period of at least 3 months and no more than 1 year. The flats are fully furnished. We expect the guests to use the flats throughout the period of residence. Below, the sizes of the flats and the available periods are listed:

Studio flat	57 m <sup>2</sup>	1-2 beds	15 July 2021
2-room flat	103 m <sup>2</sup>	2 beds	15 July 2021
2-room flat	116 m <sup>2</sup>	2 beds	15 July 2021
4-room flat	113 m <sup>2</sup>	3 beds	15 January 2022
5-room flat	158 m <sup>2</sup>	6 beds	15 August 2021
5-room flat	158 m <sup>2</sup>	6 beds	15 August 2021
6-room flat	158 m <sup>2</sup>	4 beds	15 July 2021

The flats are allocated to the host institution but are earmarked for the specific guest in the set period. The flats are made available free by Danmarks Nationalbank, however, tax matters are the responsibility of the host institution.

### **Application guidelines**

The applicant is not necessarily the head of the institute, it can also be the guest's co-worker(s). The application should include the following:

- Information about the purpose of the cooperation and the stay in Denmark. It is important to describe the outcome for the host institution and how the guest contributes to the research in Denmark.
- A description of the guest's most essential career and scientific production (max five pages including list of publications).
- A description of the host's most essential career and scientific production (max five pages including list of publications).
- Information about how the stay is financed.
- Information about the number of residents. This information is for the purposes of the most optimal use of the flats; and also we ask you to state alternative periods for the stay.

### **Contact person and application deadline**

Applications for the flats should be submitted by email to the secretary of the committee, Hanne Fabricius, [haf@nationalbanken.dk](mailto:haf@nationalbanken.dk),

**by Monday, 15 February 2021.**

If you have any questions about the allocation of flats, please contact Hanne Fabricius on tel. +45 2615 5145 or by email to [haf@nationalbanken.dk](mailto:haf@nationalbanken.dk). For further information, see Danmarks Nationalbank's website:

[www.nationalbanken.dk/en/about\\_danmarks\\_nationalbank/nyhavn18](http://www.nationalbanken.dk/en/about_danmarks_nationalbank/nyhavn18).

We look forward to receiving your applications.

Yours sincerely

Mathies Laursen  
Secretariat and Communications