Offentligt

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APPLICATIONS FOR DANMARKS NATIONALBANK'S GUEST FLATS

Danmarks Nationalbank calls for applications for our guest flats which are made available to highly qualified foreign scientists and artists every year. The guest flats are located in Danmarks Nationalbank's property at Nyhavn 18 and are primarily intended for scientists and artists on temporary stays in Denmark.

The guest flats are allocated by Danmarks Nationalbank which has set up a committee consisting of three persons to assist and prioritise in the allocation process. The committee will meet in April 2027 to consider applications for the period from summer 2027 to summer 2028. So please inform all your institution's departments and faculties etc. about the guest flats as soon as possible.

Practical information about the flats

Residence in the guest flats is normally granted for a period of at least 3 months and no more than 1 year. The flats are fully furnished. We expect the guests to use the flats throughout the period of residence. Below, the sizes of the flats and number of beds are listed:

Studio flat of 57 m^2 with 1-2 beds.

2-room flat of 103 m^2 with 2 beds.

2-room flat of 116 m^2 with 2 beds.

4-room flat of 113 m2 with 3 beds.

5-room flat of 158 m2 with 6 beds.

5-room flat of 158 m2 with 6 beds.

6-room flat of 158 m2 with 4 beds.

The flats are allocated to the host institution but are earmarked for the specific guest in the set period. The flats are made available free by Danmarks Nationalbank however, tax matters are the responsibility of the host institution.

Application guidelines
The applicant is not necessarily the head of the institute it can also be the guest's co-worker(s). We would prefer to receive the application as a single pdf file and the application should include the following:

- Information about the purpose of the cooperation and the stay in Denmark. It is important to describe the outcome for the host institution and how the guest contributes to the research in Denmark (max four pages).
- A description of the guest's most essential career and scientific production (max five pages including list of publications).
- A description of the host's most essential career and scientific production (max five pages including list of publications).
- Information about how the stay is financed.
- Information about the number of residents. This information is for the purposes of the most optimal use of the flats; and also we ask you to state alternative periods for the stay.

Contact person and application deadline
Applications for the flats should be submitted by email to the secretary of the committee, Hanne Fabricius, haf@nationalbanken.dk,

by Monday, 1 March 2027.

If you have any questions about the allocation of flats, please contact Hanne Fabricius on tel. +45 2615 5145 or by email to haf@nationalbanken.dk. For further information, see Danmarks Nationalbank's website: Guest flats at Nyhavn, Copenhagen.

We look forward to receiving your applications.

Yours sincerely

Carina Moselund Jensen
Head of Secretariat